

**2014 CONTRACT HONG KONG – AUSTRALIA & NEW ZEALAND HOSTING FORM**  
*Invitations are open only for HKTB registered Tourism Services Providers*

Please return the completed form to [quote.may.pat@hktb.com](mailto:quote.may.pat@hktb.com) by **5:00pm on 22 April 2014 (Tuesday)**

Contact Person		Title	
Company Name			
Address			
Direct Tel		E-mail	
Signature		Date	

We are interested in hosting the following:

<i>Item(s)</i>	<i>Market Period of Stay No. of Pax</i>	<b>Australia &amp; New Zealand 11-15 June, 2014 (4 nights) (30 buyers &amp; escorts)</b>
<input type="checkbox"/> Hotel accommodation with daily breakfast (FOC)		<input type="checkbox"/> 30 single rooms with breakfast for 4 nights
<input type="checkbox"/> Hotel accommodation only (FOC)		<input type="checkbox"/> 30 single rooms with breakfast for 4 nights <input type="checkbox"/> Daily breakfast at HK\$_____/person
<input type="checkbox"/> Hotel accommodation at a special rate		<input type="checkbox"/> 30 single rooms with breakfast for 4 nights with breakfast at HK\$_____/room/night
<input type="checkbox"/> Venue(s), including F&B for full day Business Session (13 June 2014) <sup>Note 5</sup> Requirements include the following: 1. 50 seats in theatre style for product presentation to buyers 2. AV system, projector and screen set up 3. 30 meeting tables with chairs for day use, including waiting area for 40 pax 4. Lunch and refreshments for 140 pax		For 140 pax, details as follows: _____ _____ _____ _____
<input type="checkbox"/> Ground transfers (please specify details)		For 30 pax, details as follows: _____
<input type="checkbox"/> Tour(s) (please specify)		For 30 pax, details as follows: _____
<input type="checkbox"/> Product inspections / Meals / Others (Please specify details)		For 30 pax, details as follows: _____

Notes:

- Confirmation of sponsorship is subject to the final discretion of the Hong Kong Tourism Board (HKTB).
- The HKTB will contact the trade partners who express an interest for further details.
- The HKTB will waive the participation fee for the confirmed sponsors.
- The HKTB has the right to arrange product inspections according to the interests of the group.
- Selection criteria for the venue will be based on cost (70%), logistics considerations, *such as meeting and lunch venue capacity, layout, etc.* (15%), location (10%), new hotel (5%)