

Complimentary Commercial Literature Display at HKTB Visitor Centres (Exclusively for Newly Accredited QTS Merchants Only)

Booking Form

To: QTS Merchants Recruitment and Marketing Team
c/o DT Communications Asia Pacific, Room 1101, 11/F, Wanchai Commercial Centre,
194 Johnston Road, Wan Chai, Hong Kong (Tel: 3696 6966 / Fax: 3007 1466 / Email: qts@dt-asia.com)

From: Company Name: _____
Name of Contact: _____ Title: _____
Tel No.: _____ Fax No.: _____
E-mail: _____

Please fill in the blanks and “✓” where appropriate:

1. Name of Commercial Literature: _____

2. Display Period: (Display for one calendar month within 12 months after receiving the QTS accreditation. A 2-month’s approval process on the content of the commercial literature before display is required. Please indicate your three most preferred display months. Booking is on a first-come, first-served basis.)

1st Choice: _____ / _____ 2nd Choice: _____ / _____ 3rd Choice: _____ / _____
(mm) (YYYY) (mm) (YYYY) (mm) (YYYY)

3. Display Location: (Please choose one display location of the following Visitor Centre)

- Tsim Sha Tsui – Star Ferry Concourse
 Hong Kong International Airport – Buffer Hall A or B, Arrivals Level, Terminal 1

4. Arrangement of remaining leaflet:

- We hereby authorize HKTB to dispose the remaining leaflet upon expiry of the display period.
 We will collect the remaining leaflet from the HKTB warehouse within one month after the display period. We will contact HKTB at least 1 week before the collection. If the leaflets are not collected as arranged by the deadline i.e. one month after the display period, we agree that HKTB shall have the right to dispose the remaining leaflet without any compensation to our company.

5. Artwork (in jpeg/PDF format) of / Ready Made promotion literature is enclosed for HKTB’s approval

Remarks: - Please complete and return this booking form within one month after receiving the QTS accreditation. Late application will not be processed.
- A handling fee of HK\$500 in cash per delivery will be payable to Kerry Logistics Limited (HKTB’s warehouse) at the entrance gate of the warehouse upon delivery.

Declaration:

- i. We are interested in booking the commercial literature display at Hong Kong Tourism Board (HKTB) visitor centres. We understand that once booking is confirmed, no amendment to display period or location is allowed.
- ii. We warrant that all our leaflets provided to HKTB for displaying at HKTB visitor centres are legal, decent, honest and truthful and are not unlawful, fraudulent, libelous, defamatory, obscene, pornographic, profane, threatening, abusive, hateful, offensive or otherwise objectionable or unreasonable or infringing upon any laws or regulations or intellectual property right or proprietary rights of any persons or corporations. We shall indemnify and hold harmless HKTB and its officers, agents and employees from and against any damages, liabilities, costs and expenses including attorney’s fee (on a solicitor client basis) arising out of or in relation to the leaflet, including without limitation to claims for libel, violation of privacy, copyright and trademark infringement, misrepresentation or plagiarism.
- iii. We acknowledge and agree that HKTB or Kerry Logistics Limited shall not be held responsible for any loss or damage of the leaflets delivered to them before, during or after the display period.
- iv. We understand that the display of literature is subject to HKTB’s approval and HKTB has the final discretion in acceptance or rejection of the application.

Authorized Signature: _____
Name: _____ Date: _____ Company Chop _____

For Hong Kong Tourism Board Use:

We are pleased to inform you that your booking for display slot as stated below has been **ACCEPTED**.

Display month: _____ Display location: _____

- ❖ The leaflets shall reach HKTB’s warehouse no later than the 22nd day of the preceding month of the display month. If the 22nd day of a month is a public holiday, the delivery deadline shall be the immediate business day preceding the 22nd day of that month. Late delivery will cause delay in display and no extension on display period will be granted.
- ❖ Merchants will need to pay a handling fee of HK\$500 in cash per delivery to Kerry Logistics Limited (HKTB’s warehouse) at the entrance gate of the warehouse upon delivery.

We regret to inform you that your booking for display slot as stated above has been **REJECTED**.

Handled by: _____ Date: _____