



Hong Kong Restaurants Halal Certification Funding Scheme

香港餐廳清真認證資助計劃 Guide to Application 申請指引

Notes 註:

- This Guide should be read in conjunction with the Application Form.
本指引應與申請表格一併閱讀。
- This Guide is in English and Chinese. In case of discrepancies or contradiction, the English version shall prevail.
本指引有英文及中文版本。如有分歧，一概以英文版本為準。

Guide to Application for Hong Kong Restaurants Halal Certification Funding Scheme

香港餐廳清真認證資助計劃申請指引

1. Introduction 簡介

- 1.1 The Hong Kong Restaurants Halal Certification Funding Scheme (“**Scheme**”), supported by the HKSAR Government, assists restaurants by subsidising Halal Certification Fees. This financial support encourages restaurants to pursue certification, ensuring compliance with Halal standards and facilitating the adoption of practices to offer trustworthy Halal dining options. By increasing the availability of Halal-certified restaurants, the Scheme enhances Hong Kong’s appeal to Muslim travellers, meeting their dietary requirements and fostering a welcoming environment. This enhances Hong Kong’s service standards as an international tourism destination, promoting the growth of Muslim-friendly tourism.

「香港餐廳清真認證資助計劃」獲香港特別行政區政府支持，透過補助清真認證費用協助餐廳取得認證。此項資助鼓勵餐廳完成認證程序，確保其食物供應符合清真要求並落實適當營運措施，以提供可靠的清真餐飲選擇。透過增加獲認證餐廳的數量，計劃提升香港對穆斯林旅客的吸引力，滿足他們的飲食需求並營造友善的環境。這有助於提升香港作為國際旅遊目的地的服務水準，促進穆斯林友善旅遊的發展。

- 1.2 Each Applicant may apply for a one-time subsidy for a restaurant (“**Applicant’s Restaurant**”) covering 50% of the Halal Certification Fee, with a maximum reimbursement of HK\$5,000. To qualify, the Applicant’s Restaurant must obtain Halal certification during the funding period from 17 September 2025 to 31 December 2026. Each restaurant will be granted the subsidy **ONCE** during the funding period.

每間合資格餐廳如於 2025 年 9 月 17 日至 2026 年 12 月 31 日的資助期內，成功取得清真認證，可申請一次性資助，資助金額為清真認證費用的 50%，最高為港幣 5,000 元。每間合資格餐廳在整個資助期內只獲發資助**一次**。

- 1.3 Applicants should read the following information carefully before submitting their applications.
提交申請之前，請先仔細閱讀以下內容。

1.4 For the purpose of this “Guide to Application”,

- “Recognised Certifying Body” means The Incorporated Trustees of Islamic Community Fund of Hong Kong, or any Halal Certification Body recognised by the judging panel formed by the Hong Kong Tourism Board (“HKTb”) from time to time.
- “Halal Certification Body” refers to an organization that meets the following minimum requirements:
 - (a) It must be a company registered in Hong Kong with at least three years of experience in restaurant certification.
 - (b) It must apply Halal certification standards that are consistent with Islamic dietary laws.
 - (c) It must satisfy any requirements that may be prescribed by the judging panel formed by HKTb. The judging panel formed by HKTb has the final authority to determine which organisation qualifies for the certification.
- “Halal Certification Fee” includes the fee of new Halal certification or the renewal of an existing Halal certification with a Recognised Certifying Body.

就本「申請指引」，

- 「認可認證機構」指香港回教信託基金總會或由香港旅遊發展局（旅發局）所設立的評審小組按情況認可的其他清真認證機構。
- 「清真認證機構」是指符合以下最低要求的組織：
 - (a) 必須是在香港註冊的公司，並具有至少三年餐廳認證的經驗；
 - (b) 所採用的清真認證標準必須符合伊斯蘭飲食法規；
 - (c) 必須符合由旅發局設立的評審小組所訂立的任何要求。由旅發局設立的評審小組擁有最終權力，決定哪些機構可成為認可認證機構。
- 「清真認證費用」包括向認可認證機構首次申請或續期清真認證的費用。

2. Eligibility of Applicant and its restaurant 申請者及其餐廳的資格

2.1 An Applicant must be a corporation incorporated or established under the laws of Hong Kong and holding a valid Business Registration Certificate.

申請者必須為根據香港法例註冊或成立的公司，並持有有效的商業登記證。

2.2 An Applicant or an Applicant’s Restaurant (as the case may be) is required to fulfil the following criteria:

申請者或其餐廳（視乎情況而定）須符合以下條件：

- holds a valid food business licence (full or provisional licence) of any one of the four categories (i.e. general restaurants, light refreshment restaurants, marine restaurants or factory canteens) issued by the Food and Environmental Hygiene Department (“FEHD”); and
持有食環署發出的有效食物業牌照（正式或暫准牌照），而該牌照屬普通食肆、水上食肆、小食食肆或工廠食堂牌照其中之一；以及
- obtains Halal certification for the Applicant’s Restaurant from a Recognised Certifying Body between 17 September 2025 and 31 December 2026.
於 2025 年 9 月 17 日至 2026 年 12 月 31 日期間，申請者的餐廳獲認可認證機構頒發清真認證。

3. Application Period and Procedures 申請期限及手續

3.1 Application Period 申請期限

- 3.1.1 All applications must be submitted to HKTB according to below procedures on or before 31 January 2027.
申請者必須於 2027 年 1 月 31 日或之前按以下步驟提交申請給旅發局。
- 3.1.2 The date of submission of an application means the time when all the documents required in clause 3.2 Application Procedures below are submitted to the HKTB.
提交申請的日期，以旅發局收齊所有 3.2 申請手續中所列明的所需文件的日期為準。

3.2 Application Procedures 申請手續

- 3.2.1 The Applicant must complete and submit an online application form. An application number will be assigned to each submission.
申請者必須填妥並於網上提交申請表。每份申請將獲發一個申請編號。
- 3.2.2 The Applicant must submit all required supporting documents, as specified in clause 3.2.3 of the Application Procedures, to the HKTB by email, quoting the application number.
申請者必須按照申請程序第 3.2.3 條所列，以電郵方式向旅發局提交所有所需的證明文件，並須註明申請編號。

Email 電郵地址:

halal@hktb.com

Subject: Hong Kong Restaurants Halal Certification Funding Scheme

標題: 香港餐廳清真認證資助計劃

3.2.3 The Applicant must submit the following supporting documents to the HKTB:

申請者必須提交下列文件予旅發局:

1. **Business Registration Certificate** 商業登記證

A copy of the Business Registration Certificate of the Applicant, with a validity period of no less than one month from the date of the application; and

申請者的商業登記證副本，有效期限自申請提交日起不得少於一個月；及

2. **Food Business Licence** 食物業牌照

A copy of the Food Business Licence of the Applicant's Restaurant, issued by the FEHD, with a validity period of no less than one month from the date of the application; and

需提供申請者的餐廳由食物環境衛生署簽發的食物業牌照副本，且該牌照之有效期限自申請提交日起計不得少於一個月；及

3. **Bank Statement** 銀行帳戶月結單

A copy of the Applicant's bank statement, issued within the three months immediately preceding the date of the application; and

申請者的銀行帳戶月結單副本，該月結單的發出日期須為遞交申請當日前的三個月內；及

(Note: The account name shown on the bank statement must be the same as the Name of Business/Corporation as stated on the Applicant's Business Registration Certificate.)

(備註：銀行帳戶月結單上的戶口名稱必須與申請者的商業登記證上的業務/法團所用名稱相同。)

4. **Halal Certificate** 清真認證證書

A copy of the Halal Certificate of the Applicant's Restaurant issued by a Recognised Certifying Body between 17 September 2025 and 31 December 2026; and

由認可認證機構於 2025 年 9 月 17 日至 2026 年 12 月 31 日期間，頒發給申請者的餐廳的清真認證證書；及

(Note: The restaurant name and address on the Halal Certificate must be identical to the Shopsign and address stated on the restaurant's Food Business Licence.)

(備註：清真認證證書上的食肆名稱和地址必須與食物業牌照上的店號和地址相同。)

5. **Receipt for Halal Certificate Fee** 清真認證費用收據

A copy of the receipt for the Halal Certification Fee issued by a Recognised Certifying Body regarding the certificate issued to the Applicant's Restaurant; and

由認可認證機構發出之清真認證費用收據副本；及

6. **Proof of Operation (if necessary)** 營運證明（如有需要）

Any document(s) demonstrating the Applicant's Restaurant is operated by the Applicant.
任何可證明申請者營運其餐廳的文件副本。

- 3.2.4 Applicants may be required to provide additional or supplementary information to support their applications. The HKTB reserves the right not to further process an application if the Applicant fails to provide the required information.

旅發局在處理申請時，可能要求申請者提交額外或補充資料以支持其申請。如申請者無法提供所需資料，旅發局有權終止處理有關申請。

3.3 Assessment of Applications and Disbursement of subsidy 申請審核及資助發放

- 3.3.1 Applicants will be notified of the application results (successful or otherwise) via email by the HKTB. For successful applications, the subsidy will be disbursed directly to the bank account provided within two months from the date the result is announced.

旅發局會以電郵形式將申請結果(成功或否)通知申請者。如申請審核成功，旅發局會於公布結果日起計的兩個月內，將資助款項直接存入成功申請者提供的銀行戶口。

4. Enquiry 查詢

- 4.1 For enquiries, please contact the HKTB:
如有查詢，請聯絡旅發局，詳情如下：

Telephone 電話: +852 2807 6593

Email 電郵: halal@hktb.com

5. Important Notes 重要事項

- 5.1 The HKTb reserves the rights to validate information directly with the Recognised Certifying Body for audit purposes.
旅發局保留權利直接聯絡認可認證機構作資料審核。
- 5.2 The Applicant should complete the Application Form and provide all supporting documents in a timely and truthful manner.
申請者必須適時及如實填妥申請表格及提供所有證明文件。
- 5.3 The HKTb reserves the final discretion and right to amend this “Guide to Application” without prior notice.
旅發局有權修改本指引的內容而無須事先通知，並保留最終決定權。
- 5.4 The HKTb’s decision on accepting or rejecting any application is final.
旅發局擁有接納或拒絕任何申請的最終決定權。
- 5.5 The acceptance of an application under the Scheme shall not be construed as an endorsement or approval by HKTb. The Applicant is strictly prohibited from using HKTb’s logo, name or trademark for publicity, promotion or any other purposes without obtaining prior written consent from HKTb.
本計劃對申請的接納，並不構成旅發局對該申請的認可或批准。未經旅發局事先書面同意，申請者不得以任何方式使用旅發局的標誌、名稱或商標作宣傳、推廣或其他用途。
- 5.6 The Applicant undertakes that the Applicant and the operation of the restaurant shall comply with all applicable laws in Hong Kong, including but not limited to, the Law of the People’s Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region, Prevention of Bribery Ordinance (as defined below) and Competition Ordinance.
申請者承諾，其本身及所營餐廳之運作均須遵守香港所有適用法律，包括但不限於《中華人民共和國香港特別行政區維護國家安全法》、《防止賄賂條例》（定義如下）及《競爭條例》。
- 5.7 The Applicant shall observe the relevant provisions of the Prevention of Bribery Ordinance (Cap 201 of the Laws of Hong Kong) (“PBO”). The Applicant shall prohibit its affiliated companies and their respective employees, the directors, contractors, agents, sub-contractors and other personnel of the Applicant from offering, soliciting or accepting any advantage (as defined in the PBO) or excessive entertainment in connection with the funding support by HKTb. If the Applicant or its affiliated companies or their respective employees, the directors, contractor, agents, sub-contractors and other personnel of the Applicant commit any offence under the PBO (including offering of any advantages to any members or employees of HKTb), HKTb may terminate this Agreement and demand return of the funding support by HKTb in full immediately and hold the Applicant liable for any loss or damage which HKTb may sustain, and suspend the Applicant from applying any HKTb funding in the future.
申請者須遵守《防止賄賂條例》（香港法例第 201 章）的相關條文。申請者須禁止其關聯公司及其各自的僱員、董事、承辦商、代理人、分判商及其他人員，不得就本計劃下旅發局所提供的資助，提供、索取或接受任何利益（按該條例定義）或過度款待。倘若申請者或其關聯公司或其各自的僱員、董事、承辦商、代理人、分判商及其他人員違反《防止賄賂條例》任何條文（包括向旅發局的任何成員或僱員提供任何利益），旅發局可即時終止本協議，並要求申請者全數退還已獲的資助，並須就旅發局因此而遭受的任何損失或損害承擔責任，以及被暫停申請旅發局日後任何資助的資格。