

**2019 Hong Kong Wine and Dine Festival  
(31 October – 3 November 2019)**

**Tender Notice**

Reference No:	EPD – HKWDF20190425a
Project Name:	2019 Hong Kong Wine and Dine Festival
Organiser:	Hong Kong Tourism Board (HKTb)
Event Manager:	Pico International (Hong Kong) Limited (Pico)
Scope of Works/ Service:	Invitation to submit tender – Provisions and constructions of temporary outdoor event marquees
Collection of Project Brief/ Specification and Tender Documents & Conditions:	<p>Pico International (Hong Kong) Limited Address: Pico House, 4 Dai Fu Street, Tai Po Industrial Estate, Tai Po, N.T., Hong Kong Contact Person: Mr. Kelvin Mok Telephone No.: (852) 3713 0478 Fax No.: (852) 2660 4672 Email: <a href="mailto:kelvin.mok@hk.pico.com">kelvin.mok@hk.pico.com</a></p> <p>Tenderers who wish to collect the tender documents shall write a letter on company letterhead together with contact details and the previous job experience on related to booth design &amp; building respectively and send by email or fax to the above contact person. HKTb / Pico reserves the right not to release tender documents if tenderer is unable to provide relevant job reference.</p>
Closing Date & Time:	<p>Date: 16 May 2019 (Thursday) Time: 12:00 noon (Hong Kong time)</p> <p>In the event of a typhoon signal No.8 or above or black rainstorm signal is issued on the closing date before the closing time, the tender closing time will be postponed to the same time on the first working day immediately after the signal is lowered.</p>
Submission of Tender:	Tenders must be completed in accordance with the Tender Documents & Conditions, addressed to <b>Mr. Kelvin Mok, Senior Project Manager, Pico International (Hong Kong) Limited</b> and deposited in the tender box situated at Pico House, 4 Dai Fu Street, Tai Po Industrial Estate, Tai Po, N.T., Hong Kong before the closing date/time. Please specify the project name on the submitted tender. Late submission will NOT be accepted.
Tenderer must met these minimum requirements:	Tenderer must possess relevant experiences in raised platforms building and construction of marquee for outdoor exhibitions and events.
Tender Briefing (Note: Registration of attendance is required. Separate confirmation notice will be issued.):	<p>Date: 30 April 2019 (Tuesday) Time: 4:30 - 6pm</p> <p>Venue: 11/F, Citicorp Centre, 18 Whitfield Road, North Point, Hong Kong</p> <p>Registration: Registration is required. Please send the company letterhead with contact details to <a href="mailto:kelvin.mok@hk.pico.com">kelvin.mok@hk.pico.com</a>.</p>

You must comply fully with the Prevent of Bribery Ordinance (Cap. 201 of the Laws of Hong Kong).

Any information or communications between you and HKTB / Pico in connection with the captioned subject are private and confidential. You shall not disclose or otherwise divulge the same without our prior written consent.

HKTB / Pico reserves the right not to appoint any company to undertake the project. The lowest fee bid may not necessarily be accepted as the successful bid. HKTB / Pico is not responsible for any cost incurred by you in the preparation of the tender and in responding to this notice. HKTB / Pico reserves the right to change or cancel this notice without prior notice or liability to any parties. You will be deemed to have accepted these conditions if you respond to this notice.

This tender notice is available in HKTB website at <http://www.discoverhongkong.com/>

Dated 25 April 2019